

# Production Solutions

## THE CE GROUP: COMMUNICATIONS & EVENTS

**The CE Group: Communication & Events** is your turnkey production coordinator. Our coordination skills produce winning results for any company. Like a movie director, we can produce your entire show from start to finish. We coordinate all size productions, from staffing to script writing. **The CE Group** does it all. We are the behind-the-scenes players that make a production seamless.

## Production Solutions

Entertainment Management	Program Management	Logistics Management
Talent Booking, contracting and price negotiation for: <ul style="list-style-type: none"><li>• Bands</li><li>• Custom Shows</li><li>• Specialty Entertainment</li><li>• Guest Speakers</li></ul>	<ul style="list-style-type: none"><li>• Theme Development</li><li>• Concept/Creative Development</li><li>• Event Strategy/Scheduling</li><li>• Run-of-Show Development</li><li>• Opening/Closing Ceremonies</li><li>• Script Writing/Script Managements</li><li>• Special Effects</li><li>• Speaker Management</li><li>• Technical Production</li><li>• Stage Management</li><li>• Rehearsals and Run Thru's</li><li>• VIP Support</li></ul>	<ul style="list-style-type: none"><li>• Site Maps and Venue Coordination</li><li>• Planning and Execution of all Event Details</li><li>• Audio and Visual Technical Support</li><li>• Vendor Logistics and Communications to Include: Catering, Décor, Stage, etc.</li><li>• Security Planning</li><li>• Communications Contact Lists Including: Radio Support, on the Ground Support, Transportation, and Staffing</li></ul>
Entertainment Support: <ul style="list-style-type: none"><li>• Transportation</li><li>• Hotel Arrangements</li><li>• Hospitality</li></ul>		
Entertainment Advancing <ul style="list-style-type: none"><li>• On-site Coordination</li><li>• Stages</li><li>• Music Stages</li><li>• Choreography</li></ul>		

\*\*\*\*\*Production applies to all events such as award ceremonies, \*\*\*\*\* galas, corporate events, meeting and conventions.

Our clients take center stage at **The CE Group**. We incorporate our coordination skills, management knowledge, and writing talent into the production of each event, giving it the distinction it deserves. We have expansive expertise not limited to production, which give us a professional edge. Our production specialists take every detail into consideration to make your production shine. **The CE Group's** in-depth industry knowledge does not just shine the spotlight on the talent; it ensures that our client is in the spotlight. **The CE Group** will provide the special touch, down to the smallest detail, that guests will be talking about for years.